

47th Annual
Cumberland Covered Bridge Festival
Craft & Flea Market Application
September 8-10, 2017
Matthews, Indiana
Sponsored by the Matthews Lions Club

WHERE: Cumberland Covered Bridge Festival Grounds *This is northeast of Matthews
on the*
11160 South 990 East *north side of the Mississinewa
River.*
Upland, IN 46989

SET UP: Wednesday, September 6th 12 noon until 8:00 pm
Thursday, September 7th 9:00 am until 9:00 pm

SHOW HOURS: Friday, September 8th 11:00 am until 9:00 pm
Saturday, September 9th 9:00 am until 9:00 pm
Sunday, September 10th 9:00 am until 5:00 pm

TEAR DOWN: Sunday, September 10th 5:00 pm (No early tear downs please.)

PRICES

Outside booth rental – you furnish your own tents and tables, 1 electrical outlet provided.
Minimum 15' long x 20' deep is \$70 for the weekend. Any additional
space will

be rented in 5' lengths for \$10 per section. (All spaces are 20' deep.)

*Note: Please allow for trailer hitches, tent stakes, bumpers, vehicles, trailers, signs, etc. when
figuring*

how much space you need. ALL must fit into your rented space.

Inside large tent booth rental – 3 tables are furnished if needed, 1 electrical outlet provided.
Approximately 10' x 10' is \$120 for the weekend.

New vendors please submit a photo of your booth display, if possible.

Exhibitor's spaces will be rented on a first come first serve basis, with consideration given to
returning

exhibitors who return their contracts by July 1st.

Exhibitors must be in their assigned spaces ready for customers by 11:00 am on Friday. If for
some reason as an exhibitor you cannot be ready by 11:00 am on Friday, please note this and

the reason why on your returned contract or notify us at 765-998-1459 (Lions Information Booth, Sept. 6-10).

We have limited space for vehicles of exhibitors inside the festival grounds. After the daily start time you may have to park in the free visitor parking areas.

Craft & Flea Market Chairman
Roger Richards
9507 S. – 1100 E
Upland, IN 46989

E-mail: covbridgefest@sbcglobal.net
Phone: 765-998-2928 (Roger)
Festival Phone: 765-998-1459 (Sept. 6-10 only)
Website: matthewscoveredbridgefestival.com

PLEASE READ THE "Rules & Regulations" ON THE BACK SIDE.

Rules & Regulations

- 100% deposit is required to reserve vendor space. **NO REFUNDS!**
- You will receive 2 PASSES good for all three days when you check in at the Lions information booth. Additional passes may be purchased for \$5.00 each.
- You may set up Wed., Sept. 6th from noon until 8:00 pm and Thurs., Sept. 7th from 9:00 am to 9:00 pm.
Any exceptions to this must go through the Craft & Flea Market Chairman.
- Return vendors please return your contract by July 1st to ensure your space. After July 1st applications will be accepted on a first come first serve basis.
- Electric heaters are not permitted. We reserve the right to limit the number of spotlights used on each display, inside or outside.
- Electricity will not be furnished for private use in campers, motor homes, house trailers, etc. when not located directly on the rented space.
- We are not responsible for lost or stolen items.
- Positively **NO GAMBLING, ALCOHOL, ILLEGAL DRUGS or SOLICITING** on the premises!
- Any and all raffles are with special permission only. (Talk to Lion Roger Richards)
- No electrical cords are to be lying in the walkways. All electrical cords are to be buried in a trench that you must dig yourself.
- The Craft & Flea Market Chairman reserves the right to limit or exclude the numbers of vendors selling the same items.
- The Matthews Lions Club & property owners shall not be responsible for any injury or loss that may arise or come to the exhibitors or their employees or their merchandise from any cause while on the festival grounds.

- The exhibitor upon the request by the Craft & Flea Market Chairman shall immediately remove any items for sale or on display deemed objectionable.
- The only food to be sold in the Crafts and Flea Market area will be food vendors approved by the Crafts & Flea Market Chairman.
- All vendors vehicles that do not fit into your rented space must be parked in the free exhibitors parking.
- No exhibitor's vehicles will be driven into the Craft & Flea Market aisles after 9:00 am on Friday.
No vendor shall create a nuisance or unreasonably interfere with the quiet enjoyment of other vendors.
- Vendors are to leave their space in the same condition as found. Clean up trash and papers and place in the proper containers.
- As of 2013 no pets are admitted with visitors to the festival. As a courtesy to the Matthews Lions Club, if you must have a pet with you it MAY NOT be exposed to the festival area during festival hours.
- The Matthews Lions Club shall provide no dealer insurance. Each vendor shall be responsible for their own Insurance.
- Vendors shall comply with all laws and requirements of any government authority, federal, state, or local.
Vendors shall indemnify and hold harmless the Matthews Lions Club from any and all liability due to failure to comply with any laws or regulations.
- The festival hours are as follows: Friday 11:00 am – 9:00 pm; Saturday 9:00 am – 9:00 pm; Sunday 9:00 am – 5:00 pm. The Matthews Lions Club strongly urges all exhibitors to honor the hours.
- The Matthews Lions Club through the Craft & Flea Market Chairman reserves the right to make such changes, further rules and regulations regarding the festival as it is deemed necessary and proper with all such actions becoming a part of this contract and binding upon the parties involved.
- We need the vehicle license plate number(s) of any vehicles you use to come and go in.

Cumberland Covered Bridge Festival Contract

Indicate that you have read and accept the "Rules & Regulations" by signing below.

Signature

DATE

Printed Name:

How many years have you been a vendor at our CBF?

Street Address:

City: _____ State: _____ Zip: _____

Phone(s): _____

E-mail:

Vehicles and License Plate Number(s)

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I will be selling the following items:

Circle one: OUTSIDE booth rental

INSIDE booth rental

Circle total footage if OUTSIDE:

15' X 20' ----- \$70	45' X 20' ----- \$130	75' X 20' ----- \$190	105' X 20' ----- \$250
20' X 20' ----- \$80	50' X 20' ----- \$140	80' X 20' ----- \$200	110' X 20' ----- \$260
25' X 20' ----- \$90	55' X 20' ----- \$150	85' X 20' ----- \$210	115' X 20' ----- \$270
30' X 20' ----- \$100	60' X 20' ----- \$160	90' X 20' ----- \$220	120' X 20' ----- \$280
35' X 20' ----- \$110	65' X 20' ----- \$170	95' X 20' ----- \$230	125' X 20' ----- \$290
40' X 20' ----- \$120	70' X 20' ----- \$180	100' X 20' ----- \$240	130' X 20' ----- \$300

If renting an OUTSIDE space, indicate below what type of vehicle you will park on your space for business.

Circle one: Car Pickup Truck Van Camper Other _____
Measurements MUST include hitches, bumpers, racks, etc. Total footage
_____ ft.

Circle number of spaces needed if INSIDE tent: 1 2 3 @ \$120 per
space

If INSIDE tent, will you need 0 1 2 or 3 tables that we will provide?

Make Check to: Matthews Lions Club and mail with this page of
Contract

Mail to: Roger Richards
covbridgefest@sbcglobal.net
9507 S. – 1100 E.
Upland, IN 46989

E-mail:

Phone: 765-998-2928